



AIR FORCE SERGEANTS ASSOCIATION
Division 6
The Golden West Division



TO: AFSA Division 6 Chapters

26-28 March 2023

Subject: Division 6 Summit Business Meeting Minutes

1. The Division 6 Business meeting was held at the Orleans Hotel and Casino, Las Vegas, NV. The meeting was called to order by Division President James Zwiebel, 10 am, 27 Mar 23. 160 delegates and guests in attendance. Recited Pledge of Allegiance, AFSA Preamble was delivered at breakfast.
2. **Introduction and opening remarks/DP Report:** DP Zwiebel welcomed everyone on our 10 year Anniversary of Division 6, including IP Kerry Wright, IVP MSgt Blake Manual, Executive Director Keith Reed and Juanita Weems. DP Zwiebel’s annual report and council members reports are on Div 6 website. Announced his PCS orders to Lackland AFB, received waiver until Aug 2023. Elections for VP need to take note that they will become President 1 Sept.
3. **AFSA HQs Updates:** 28th International President Kerry Wright talked about primary mission taking care of our enlisted force and their families and the importance of family. 9th Executive Director Keith Reed talked about building relationships and the upcoming PAC in August, Dallas, TX. Talked about issues with recruiting and retention reports. If no recruiter ID is on the membership form the chapter identified will get the credit. Uniformed Services CMSgt Wendy Thi talked about Remissions board to fix pay problem. They run 13 boards and recommends that you start at the lowest board level first.
4. **Parliamentarian procedures and credentials report** (Andrew): Red pamphlet in chief delegate folders. Credentials Report and conducted a roll call:

1163, 15 delegates, 20 votes	1179, 4 delegates, 21 votes	1180, 1 delegate, 7 votes
1181, 2 delegates, 17 votes	1182, 2 delegates, 4 votes	1201, 2 delegates, 17 votes
1252, 5 delegates, 38 votes	1253, 7 delegates, 9 votes	1255, 1 delegate, 15 votes
1257, 3 delegates, 11 votes	1260, 8 delegates, 41 votes	1261, 6 delegates, 31 votes
1311, 2 delegates, 6 votes	1320, 5 delegates, 30 votes	1322, 4 delegates, 23 votes
1328, 3 delegates, 21 votes	1330, 4 delegates, 27 votes	1356, 1 delegate, 6 votes
1365, 2 delegates, 8 votes	1372, 2 delegates, 12 votes	1379, 2 delegates, 17 votes

 All 21 chapters present, 81 delegates, 381 votes, simple majority 191 votes, 2/3 – 254 votes.
5. **Conference Agenda:** Conference agenda was approved, motion made by TSgt Andrew Woods, Chapter 1163 and TSgt Jessica Stainbrook, Chapter 1328 seconded. QR code for updates.
6. **Treasurer’s Report** (Bob): Balance 31 Dec 2022 checking and savings: \$7,864.01. Form 990’s will be given to each Chapter President or Vice President in attendance to sign (before leaving conference) for 2023. Treasurer’s report was included in conference magazine.
7. **Budget for 2023:** Budget for Division 6, Joe Columbo, Chapter 1365 motioned to accept, seconded by Roland Cooper, Chapter 1257, approved. Found in conference magazine and Division 6 webpage under Conference 2023.

8. Meeting Minutes: Conference business meeting minutes (3-5 Apr 22) motion TSgt Sullivan, 1181, second TSgt Tayamen, 1322 and mid-year teleconference-6 Oct 22 motion TSgt Satchel, 1311 and second TSgt Stuart, 1180 were presented and approved.

9. AFSA International HQs Update/Talking Papers: DP MSgt James Zwiebel gave makeup of International Board who met 2 weeks ago at HQs. 100-1 and 100-2 being worked, no new talking papers were presented. Division 6 standing rules presented with changes and recommendations.

10. Professional Development:

- a. The Power of Caring – CMSgt Dennis W. Fuselier, Command Chief 12th Air Force (AFSOUTH), Davis-Monthan AFB, AZ
- b. Leading with GRACE. . . Following with GRIT- CMSgt Sarah R.L. Morgan, Senior Enlisted Leader, Space Base Delta 3, Los Angeles AFB, CA.
- c. Believe in YOUr Leadership - CMSgt Denisha S. Ward-Swanigan, Command Chief, 412th Test Wing, Edwards AFB, CA
- d. Confronting Fear for Personal and Professional Growth - CMSgt Jeffrey D. Martin, Command Chief, 49th Wing, Holloman AFB, NM
- e. Air Force Enlisted Village briefing- CMSgt (Ret) VaTerna Ivy, Director of Development: Must be 55 years old to sign up. Surveying spouses of AF enlisted, widow first priority, then Mom of enlisted, 3rd priority active-duty spouse if enlisted were killed, 4th couples.
- f. Military Financial Readiness-CMSgt (Ret) Eric Johnson.
- g. CMSAF #11 Dave Campanale- A chat with the troops
- h. 2 Chief's Panels: First panel: CMSgt Lester Largaespada, Command Chief, 99 ABW, Nellis AFB, NV; CMSgt Raymond Riley, Command Chief, 75 ABW, Hill AFB, UT; CMSgt Thomas Schaefer, Command Chief 57 WG, Nellis AFB, NV; CMSgt Denisha Ward-Swanigan, Command Chief, 412 TW, Edwards AFB, CA; CMSgt Susan Sparks, SEL, Space Launch Delta 45, Patrick SFB, FL and CMSgt Wendy Thi, Senior Enlisted Advisor to the Deputy Assistant Secretary of the AF, Pentagon, Washington D.C.
- i. Second panel: CMSgt Jeffrey Martin, Command Chief 49th WG, Holloman, AFB, NM; CMSgt Dennis Fuselier, Command Chief 12th AF, Davis-Monthan AFB, AZ; CMSgt Adrienne Warren, Command Chief 432nd Wing and AEW, Creech AFB, NV; CMSgt Brandon Wolfgang, Command Chief 388th FW, Hill AFB, UT; CMSgt Jason Shaffer, Command Chief 56 FW, Luke AFB, AZ; CMSgt Breana Oliver, Command Chief, 9 Recon WG, Beale AFB, CA; and CMSgt Sarah Morgan, SEL, Space Base Delta 3, LA AFB, CA.

11. Division 6 Awards: Thank you to Unified Veterans Organization for grading the packages. 25 individual and 14 team awards submitted in 12 categories, 3 award categories had no submissions. Received nominations from 10 of 21 chapters. Had 5 Airman, 7 NCO, 6 Member and 2 Family Member of Year nominees. Member and Family Member of Year given at breakfast and Amn/NCO of Year given at banquet, the rest of the awards were given out Tuesday morning. Remember there are also special awards throughout the year that your chapter can give out: Girl Scouts, Eagle Scout, JROTC and Civil Air Patrol.

Amn of Year – SrA Ella R. Valley – Chapter 1163, Hill AFB, UT

NCO of the Year – TSgt Callie Aberin– Chapter 1320, Travis AFB, CA

Member of the Year – SMSgt Adam Lewis-Chapter 1260, Luke AFB, AZ

Family Member of the Year – Laura Roman – Chapter 1260, Luke AFB, AZ

VAVS – MSgt (Ret) Roland Cooper-Chapter 1257, Holloman AFB, NM

VSA – TSgt Magen Harger-Chapter 1260, Luke AFB, AZ

Legislative Award – No submissions

Exemplary Achievement Award – SSgt Bennita Edwards-Chapter 1253, Creech AFB, NV

Chapter of the Year under 500 – Chapter 1201, Kirtland AFB, NM

- Chapter of the Year over 500 – Chapter 1252, Nellis AFB, NV
- Chapter Legislative Achievement Award – Chapter 1252, Nellis AFB, NV
- Chapter Communications Award- Chapter 1260, Luke AFB, AZ
- Chapter Humanitarian Service Award - Chapter 1252, Nellis AFB, NV
- Chapter Volunteer Service Award- Chapter 1163, Hill AFB, UT
- Lifetime Achievement Award – #11 CMSAF Dave/Lori Campanale, Chapter 1260, Luke AFB, AZ
- Training on awards, 100-5 covered, award matrix, official photo, biography and deadline 2 Feb to award box – afsadiv6awards@yahoo.com.
- Lessons Learned: Some people used old forms, pull from AFSA HQs current form.
 - o Chapter of the Year package- bullets were not from AAF, must be on AAF qtrly reports.
 - o Sister services are reviewing packages for us, gave good feedback.
 - o Need to review current manual on what is needed for each award prior to submitting.

12. Membership: AFSA Division 6 strength 9,550 members as of Mar 2023, 9,656 members last year. Division 6 had 469 recruited and 26 retained last year. Goals for this year- HQs gave 1,000 to Div, compromised on 750. Put together a membership committee for your chapters: includes recruiters-give briefings-Right Start, FTAC, ALS, etc, retainers-contact 4-month roster, bad addresses, etc. Incentive awards went to: James McCullough, 1260, 24 recruits; Christopher Sellers, 1252, 36 recruits, TSgt Andrew Woods, 1163, 51 recruits. 71 people recruited at least one person.

13. Division 6 Executive Council reports: Introduced the division 6 executive council members: VP Christopher Dodd, Trustees Michele Chabot, Jim Lokovic, TSgt Jeremy Pitts, Reynaldo Rios, Andrew Duenas, Treasurer/Senior Advisor Bob Tomlinson and Recorder/Secretary Sandy Valdezate. All reports can be found on the AFSA Division 6 webpage under Summit 2023 tab, summit documents. Gave explanation of Regional Directors. 21 of 21 chapters present, 84 delegates.

- a. Chapter training was Sunday, 66 people attended. Zoom on Narrative Writing with CMSgt Keith Castille, SEL Talent Mgt Innovation HAF/AIH, Pentagon. Gave agenda with website to find AFSA Hqs modules and chapter checklist. Covered AA&F reports, budget, audit, directory of officers, membership tools and legislative. More zoom training to come.
- b. Communications: Website page for chapters available for \$25 contact Michelle for 1 on 1 training. Canva program- graphic design-collaboration program-non-profit free access
- c. Legislative/Platform: Legislative Awareness Week 16-22 Oct. POW/MIA day 15 Sep , week 10-16 Sept. The 23/24 Proposed Legislative platform on webpage, vote Aug. Platform items come from you the membership so please forward up your concerns.
- d. Memberships: talked about Band app and having communications with your chapters. Goal is 10% higher from HQs, goal challenge given. Chapters who stepped up to increase their goal: 1257-10, 1328-12, 1320-10, 1356-6, 1253-10, 1252-9, 1181-5, 1379-5, 1260-3 =70
- e. Retiree/Veterans Affairs: engage with Retiree Affairs office- 16.5 million veterans are out there (2021). Every chapter should have a retiree affairs person, challenge find a retiree.

14. New Business:

a. Trip Report: Make sure you due one for your Commander and leadership. We will post one- CMSgt Thi has done an example for you to follow.

b. Roll call and credentials: 20 of 21 chapters present, 370 votes, simple majority 186 votes, 2/3 majority 247 votes.

c. Division 6 Standing Rule: Discussed 6-3 Terms of Office- clarified chapter elections. Motion by TSgt Stainbrook, 1328, 2nd Bob Tomlinson, 1179, passed.

- 6-5 Special Awards and Recognition – money amounts added back in for team (\$50) and individual (\$25). Motion by TSgt Stainbrook, 1328, 2nd TSgt Sullivan, 1181, passed. Suggestion to sponsor a room on base to display your chapter plaques.
- New 6-6 – Chapter Responsibilities- Motion by Stewart Levin, 1379, 2nd AIC Bonsu, passed. Posted on the AFSA Division 6 webpage under the tab Summit 2023, conference documents. All standing rules (chapters and division) need to be reviewed and approved every year even if there are no changes. Chapters need to send a copy to AFSA HQs and Division annually.

- 15. Elections:** Vice President (2 year), #1 and #3 Trustee (2 year). Roll call complete, voting commenced and the following delegates were elected:
- a. Vice-President: MSgt Joseph Tidwell, Chapter 1253, nominated by SSgt Doebler, 1253, 2nd TSgt Vig, 1253. No other nominations were received. Bob Tomlinson, 1179, motioned and seconded by Bill Pennington, 1260, to elect by acclamation.
 - b. 1st Trustee: TSgt Brian Green, Chapter 1163, nominated by TSgt Woods, 1163, second TSgt Knott, 1163. Michelle Chabot, Chapter 1179, nominated by TSgt Garrett, 1179, second Jim Lokovic, 1328. Bob Tomlinson motion to close nominations, Bill Pennington second. Michelle Chabot was elected as Trustee #1.
 - c. 3rd Trustee: TSgt Brian Green, Chapter 1163, nominated by TSgt Woods, 1163, second TSgt Knott, 1163. MSgt Cole Bappe, 1261, nominated by TSgt Pitts, 1328, second TSgt Medsker, 1261. TSgt Craig Garrett, 1179, nominated by Bob Tomlinson, second TSgt Abernathy, 1179. Bob Tomlinson motion to close nominations, MSgt Tidwell, 1253, second. TSgt Green was elected as Trustee #3.
- 16.** AFSA Professional Airmen’s Conference, 4-6 Aug, 2023 at the Hilton, Dallas, TX. Registration is open 1 Apr 2023 on the AFSA HQs website \$275, \$375 thru the 9th of Aug, early bird prices.
- 17.** Next year’s AFSA Division 6 Conference will be 24-26 Mar 2024, The Orleans, Las Vegas, NV. Need a chapter to volunteer to be the host chapter for registration and hospitality suite. Meeting was adjourned at 1635, 28 March 2023, group photo 5:30 pm, 6 pm induction of officers.

////Signed////

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