5 June 2017

MEMORANDUM FOR WHOM IT MAY CONCERN

FROM: Air Force Sergeants Association (AFSA) Chapter 1163

SUBJECT: AFSA International Professional Airman’s Conference (PAC) - TDY Funding Request

1. PURPOSE:

Respectfully request to fund MSgt Felipe Mendoza TDY to Reno, NV for attendance at the annual AFSA International PAC, July 21-27, 2017.

2. MISSION CRITICAL JUSTIFICATION:

AFSA represents 100,000 members by advocating for their interests to America’s elected and military leaders. As a federally-chartered Veteran Service Organization, AFSA is able to lobby on Capitol Hill on behalf of its members. AFSA is organized into seven divisions across the U.S. and overseas; the heart of AFSA is its 132 chapters and MSgt Mendoza is President for Chapter 1163, Hill AFB, Utah. As President, MSgt Mendoza will be the Chief Delegate for the Chapter and its 890 members at the annual AFSA International PAC, many of which are of the 388 FW.

Additionally, AFSA is a recognized as a National Military Association and this conference is an Air Force recognized professional development event with guest speakers to include the SECDEF, SECAF, CSAF, and every available prior CMSAF. Lastly, MSgt Mendoza was selected as the Division 6 Exemplary Achievement Award winner and will be competing at the conference. It’s for these reasons we request TDY funding for the event.

3. TDY INFORMATION:

 A. TDY Title: AFSA International Professional Airman’s Conference

 B. Number of People Attending: One (I)

 C. Location(s): Reno, NV

 D. Dates of TDY*/*Total TDY Days: July 21-27, 2017 / *(7*) TDY Days

 E. Approximate Cost per Member:

 - Mileage Rate Travel: $589.00

 - Lodging: $600.00

 - M&IE: $295.00

 - Other: $300.00 (Registration Fee)

 - Total Cost for TDY: $1,784.00

4. If there are any concerns regarding this request, please call MSgt Felipe Mendoza at DSN 586-5132 or contact via email at felipe.mendoza@us.af.mil. Thank you for your consideration.

FELIPE MENDOZA, MSgt, USAF

President, AFSA Chapter 1163